

The National Voter Registration Act of 1993 (NVRA) ([42 U.S.C. § 1973gg](#)), The “National Voter Registration Act”

- ✓ This legislation **requires state governments** to **facilitate voter registration** when a qualifying voter applies for or renews their driver's license or **applies for social services**;

Which Services are Required?

- ✓ Distribute the Voter Declaration Form (VRD) and the Mail Voter Registration Application Form (MVRA)

1 Are you a citizen of the United States of America? YES NO **Will you be 18 years of age on or before election day?** YES NO
 If you checked 'no' in response to either of these questions, DO NOT COMPLETE THIS FORM.

2 NAME OF APPLICANT (PLEASE PRINT NAME)

LAST	FIRST	FULL MIDDLE OR MAIDEN	GIVE LOCATION

3 RESIDENCE ADDRESS (MUST BE ADDRESS WHERE YOU CLAIM HOMESTEAD EXEMPTION, IF ANY)

HOUSE OR APT. NO. & STREET (IF RURAL, ROUTE & BOX NO.)	CITY OR TOWN	STATE	ZIP	

if NO mail delivery to residential address, check here: () **MAILING ADDRESS, IF DIFFERENT**

4 DATE OF BIRTH MONTH DAY YEAR	5 * SOCIAL SECURITY # (CIRCLE ONE) NO YES # _____	6 SEX (CIRCLE ONE) MALE FEMALE	7 ** RACE / ETHNIC ORIGIN (CIRCLE ONE) WHITE BLACK ASIAN HISPANIC AMER. INDIAN OTHER: _____
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8 PARTY AFFILIATION (CIRCLE ONE) DEM GRN LBT RFM REP NONE OTHER (SPECIFY) _____	9 APPLICANT'S PLACE OF BIRTH CITY OR TOWN PARISH OR COUNTY STATE COUNTRY	10 MOTHER'S MAIDEN NAME _____
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11 **EMAIL _____	12 ** PHONE HOME () DAY ()	13 LA DRIVER'S LICENSE / I.D. # (CIRCLE ONE) NO YES # _____	14 Will you require assistance at the polls? (CIRCLE ONE) NO YES IF YES, GIVE REASON: _____
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15 LAST RESIDENCE ADDRESS ADDRESS	16 PLACE OF LAST REGISTRATION PARISH OR COUNTY STATE	17 FORMER REGISTERED NAME, IF APPLICABLE _____
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AFFIRMATION: I do hereby solemnly swear or affirm that I am a United States citizen, that I am at least 17 years old, that I am not currently under an order of imprisonment for conviction of a felony, that I am not currently under a judgment of full interdiction or limited interdiction where my right to vote has been suspended, that I am a bona fide resident of this state and parish, and that the facts given by me on this application are true to the best of my knowledge and belief. If I have provided false information, I may be subject to a fine of not more than \$2,000 (\$5,000 for subsequent offense) or imprisonment for not more than 2 year (5 years for subsequent offense), or both. Any false statement may constitute perjury.

18 SIGN YOUR NAME IN BOX AT RIGHT.

DATE: _____ / _____ / _____

Voter Registration Form

18 SIGN YOUR NAME IN BOX AT RIGHT.

DATE: _____ / _____ / _____

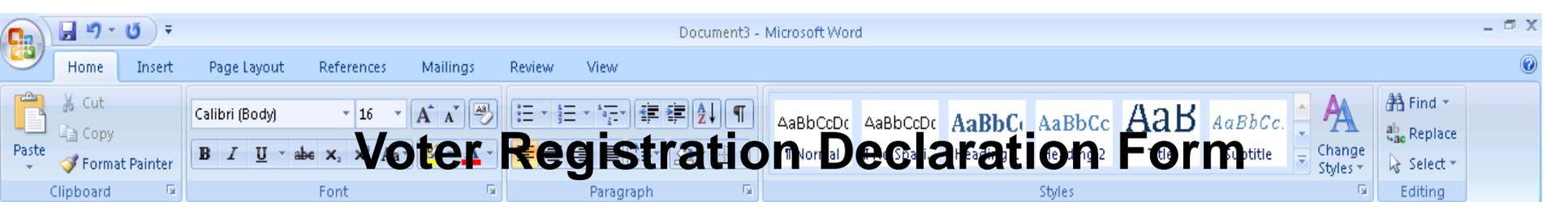
19 IF YOU ARE UNABLE TO SIGN YOUR NAME, **TWO WITNESSES** TO YOUR MARK MUST SIGN HERE.

WITNESS SIGNATURE:

WITNESS SIGNATURE:

Registrar of Voters--Parish Offices

ACADIA 568 NW Court Circle Crowley, LA 70526-4363 (337)788-8841	CAMERON P. O. Box 1 Cameron, LA 70631-0001 (337)775-5493	IBERIA 300 S. Iberia St. - #110 New Iberia, LA 70560-4543 (337)369-4407	MOREHOUSE 129 N. Franklin St. Bastrop, LA 71220-3815 (318)281-1434	ST. CHARLES P. O. Box 315 Hahnville, LA 70057-0315 (985)783-2731	UNION P. O. Box 235 Farmerville, LA 71241-0235 (318)368-8660
ALLEN P. O. Box 150 Oberlin, LA 70655-0150 (337)639-4066	CATAHOULA P. O. Box 215 Harrisonburg, LA 71340-0215 (318)744-5746	IBERVILLE P. O. Box 554 Plaquemine, LA 70765-0554 (225)687-5201	NATCHITOCHE P. O. Box 877 Natchitoches, LA 71450-0877 (318)357-2211	ST. HELENA P. O. Box 543 Greensburg, LA 70441-0543 (225)222-4440	VERMILION 100 N. State St. - #120 Abbeville, LA 70510 (337)898-4324
ASCENSION 828 S. Irma Blvd. - #205 Gonzales, LA 70737-3631 (225)621-5780	CLAIBORNE 507 W. Main St. - Suite 1 Homer, LA 71040-3914 (318)927-3332	JACKSON 500 E. Court St. - #102 Jonesboro, LA 71251-3400 (318)259-2486	ORLEANS 1300 Perdido St. - #1W23 New Orleans, LA 70112-2127 (504) 658-8300	ST. JAMES P. O. Box 179 Convent, LA 70723-0179 (225)562-2330	VERNON P. O. Box 626 Leesville, LA 71496-0626 (337)239-3890
ASSUMPTION P. O. Box 578 Napoleonville, LA 70390-0578 (985)389-7347	CONCORDIA 4001 Carter St. - #4 Vidalia, LA 71373-3021 (318)336-7770	JEFFERSON P. O. Box 10494 Jefferson, LA 70181-0494 (504)736-6191	OUACHITA 122 St John St #114 Monroe, LA 71201-7342 (318)327-1436	ST. JOHN 1801 W. Airline Hwy LaPlace, LA 70068-3344 (985)652-9797	WASHINGTON Courthouse Bldg. 900 Washington St. Franklinton, LA 70438 (985)839-7850
AVOYELLES 312 N. Main St. - #E Marksville, LA 71351-2409 (318)253-7129	DE SOTO 105 Franklin St. Mansfield, LA 71052-2046 (318)872-1149	JEFFERSON DAVIS 302 N. Cutting Ave. Jennings, LA 70546-5361 (337)824-0834	PLAQUEMINES P. O. Box 989 Port Sulphur, LA 70083-0989 (504)934-3620	ST. LANDRY P. O. Box 818 Opelousas, LA 70571-0818 (337)948-0572	WEBSTER P. O. Box 674 Minden, LA 71058-0674 (318)377-9272
BEAUREGARD P. O. Box 952 De Ridder, LA 70634-0952 (337)463-7955	E. BATON ROUGE 222 St. Louis - #201 Baton Rouge, LA 70802-5860 (225)389-3940	LAFAYETTE 1010 Lafayette St. - #313 Lafayette, LA 70501-6885 (337)291-7140	POINTE 211 E. Main St. New Roads, LA 70760-3661 (225)638-5537	ST. MARTIN 415 Saint Martin St. St. Martinville, LA 70582-4549 (337)394-2204	W. BATON ROUGE P. O. Box 31 Port Allen, LA 70767-0031 (225)336-2421
BIENVILLE P. O. Box 697 Arcadia, LA 71001-0697 (318)263-7407	E. CARROLL P. O. Box 708 Lake Providence, LA 71254-0708 (318)559-2015	LAFOURCHE 307 W. 4th St. Thibodaux, LA 70301-3105 (985)447-3256	COUPEE 701 Murray St. Alexandria, LA 71301-8099 (318)473-6770	ST. MARY 500 Main St. - #301 Franklin, LA 70538-6144 (337)828-4100	W. CARROLL P. O. Box 71 Oak Grove, LA 71263-0071 (318)428-2381
BOSSIER P. O. Box 835 Benton, LA 71006-0635 (318)985-2301	E. FELICIANA P. O. Box 488 Clinton, LA 70722-0488 (225)683-3105	LASALLE P. O. Box 2439 Jena, LA 71342-2439 (318)992-2254	RED P. O. Box 432 Coushatta, LA 71019-0432 (318)932-5027	ST. TAMMANY 701 N. Columbia St. Covington, LA 70433-2709 (985) 809-5500	W. FELICIANA P. O. Box 2490 St. Francisville, LA 70775-2490 (225)635-6161
CADDO P. O. Box 1253 Shreveport, LA 71163-1253 (318)226-8891	EVANGELINE 200 Court St. - Ste. 102 Ville Platte, LA 70568-4463 (337)363-5538	LINCOLN 100 W. Texas Ave. Ruston, LA 71270-4463 (318)251-5110	RIVER P. O. Box 368 Rayville, LA 71269-0368 (318)728-3582	TANGIPAHOA P. O. Box 895 Amite, LA 70422-0895 (985)748-3215	WINN 119 W. Main St. - Room 105 Winnfield, LA 71483-3238 (318)628-6133
CALCASIEU 1000 Ryan St. - #7 Lake Charles, LA 70601-5250 (337)437-3572	FRANKLIN Courthouse 6560 Main St. Winnsboro, LA 71295-2750 (318) 435-4489	LIVINGSTON P. O. Box 968 Livingston, LA 70754-0968 (225)886-3054	SABINE 400 Capitol St. - #107 Many, LA 71449-3099 (318)256-3697	TENSAS P. O. Box 183 St. Joseph, LA 71366-0183 (318)766-3931	
CALDWELL P. O. Box 1107 Columbia, LA 71418-1107 (318)649-7364	GRANT Courthouse 200 Main St. Colfax, LA 71417-1828 (318)627-9938	MADISON 100 N. Cedar St. Tallulah, LA 71282-3892 (318)574-2193	ST. BERNARD 8201 W. Judge Perez - Rm. 104 Chalmette, LA 70043-1696 (504)278-4231	TERREBONNE P. O. Box 9189 Houma, LA 70361-9189 (985)873-6533	



Voter Registration Declaration Form

Voter Registration Declaration Form

If you are not registered to vote where you live now, would you like to apply to register to vote today? (Check one)

Yes

No

IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Applying to register or declining to register to vote will not affect the amount of assistance you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the registration form in private. (Check one)

Yes, I would like help in filling out the voter registration application form. You may call us toll free at 1-866-758-5035.

No, I do not want help in filling out the voter registration application form.

Print Your Name Date of Birth

Sign Your Name Today's Date

NVRA Requirements

- ✓ Initial Application for services (initial determination of eligibility);
- ✓ Reassessment of program participants
- ✓ Change of Address at any time

NVRA Requirements for Initial Applications

- The staff assisting with the application must provide the applicant with the same degree of assistance in filling out the voter registration application that he or she provides with filling out the OAAS forms, unless such assistance is refused

Forward ALL completed voter forms to OAAS

- ✓ OAAS requires that any completed forms, received by support coordinators, be submitted to the Office of Aging and Adult Services, Regional Office on a least a twice weekly basis. (Monday & Wednesday)
- ✓ OAAS Regional Offices will then scan the completed Voter Registration Form and Voter Registration Declaration form in the Electronic Consumer Record (ECR)
- ✓ OAAS Regional Offices will then forward the completed voter registration form to the Registrar of Voters office in the parish of the participant within two business days

NVRA Requirements for “Face to Face” Initial Applications

- ✓ Initial Application for services (initial determination of eligibility);
 - Face to Face Applications
 - When an applicant requests an application, the staff person conducting the application must provide the applicant with voter registration forms as part of the application packet.
 - The Voter Registration Declaration Form (VRD) and a Mail Voter Registration Application (MVRA) form shall be included
 - The Voter Registration Declaration will include the OAAS Helpline telephone number that the applicant can call if he or she needs assistance filling out the forms.

NVRA Requirements for Reassessment

✓ Reassessment of program participant

– Reassessment

- When a participant is reassessed, the staff person conducting the reassessment must provide the applicant with voter registration forms as part of the reassessment
- The Voter Registration Declaration Form (VRD) and a Mail Voter Registration Application (MVRA) form shall be included
- The Voter Registration Declaration will include the OAAS Helpline telephone number that the applicant can call if he or she needs assistance filling out the forms.

NVRA Requirements for Reassessment

- ✓ **Reassessment** for services (MDS-HC);
 - The person assisting with the application must provide the applicant with the same degree of assistance in filling out the voter registration application that he or she provides with filling out the OAAS forms, unless such assistance is refused

Forward ALL completed voter forms to OAAS

- ✓ OAAS requires that any completed forms be submitted to the Office of Aging and Adult Services, Regional Office on a least a twice weekly basis. (Monday and Wednesday)
- ✓ OAAS Regional Offices will then scan the completed forms into the Electronic Consumer Record. Retain the Voter Registration Declaration Form
- ✓ OAAS Regional Offices will then forward the completed Voter Registration Application form to the Registrar of Voters office in the parish of the participant within two business days

NVRA Requirements for Change of Address

✓ Change of Address for services

- When a change of address is received by an assessor (by phone), mail a letter confirming the address change to the applicant or recipient.
- The Voter Registration Declaration and Mail Voter Registration Application shall be included with each address confirmation letter. (The Declaration will include the OAAS helpline number)
- When a change of address is received by an assessor (in person) distribute the Voter Registration Declaration and Mail Voter Registration Application to the participant.

Forward ALL completed voter forms to OAAS

- ✓ OAAS requires that any completed forms, received by the agency, be submitted to the Office of Aging and Adult Services, Regional Office on at least a twice weekly basis. (Monday and Wednesday)
- ✓ OAAS Regional Offices will then scan forms into ECR and forward the completed voter registration form to the Registrar of Voters office in the parish of the participant within two business days
- ✓ OAAS Regional Offices will retain the Declaration form

NVRA Requirements for Change of Address

✓ Change of Address;

- The person assisting, with voter registration, must provide the applicant with the same degree of assistance in filling out the voter registration application that he or she provides with filling out the OAAS forms, unless such assistance is refused